

# Training / Seminar Approval Form

Department Name: Information Technology

Seminar Name: Tyler Connect 23

Purpose: Training Conference & Updates for Tyler Software

Place: San Antonio, Texas

Date: 05/07/2023 to 05/10/2023

Who Will Be Attending:

Maurette Morrow

Brittany Smallwood

Josie Westbrook

Jennifer Franklin

**This Training/ Seminar is necessary for the following reasons:**

- |  |  |
|--|--|
| <input type="checkbox"/> Required continuing education       | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance | <input type="checkbox"/> Required certification  |

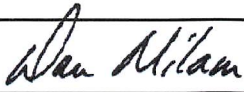
**Attach Registration Form and Complete the following information:** (Requires online registration by attendee)

Amount of registration \$4,396.00 Date registration is due before 03/17/2023  
(Early registration fee per person is \$1,099.00 if registered before 03/17/2023) (Course can be invoiced by purchase order)

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

COMMISSIONERS COURT

JAN 23 2023

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

**Approved**

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_



Dear **insert supervisor's name here**,

I would like to attend Tyler Connect 2023, May 7 - 10. This event will give me a unique opportunity to discover new ways to boost our productivity and improve our services by making full use of our **insert Tyler product name here** product. Not only will I be able to interact with and learn directly from Tyler Technologies' staff, but the conference will also allow me to network with industry peers from across the country to exchange ideas, insights, best practices, and solutions to make better use of our technology investment in my daily work.

Additional benefits of attending this educational event include:

- Hundreds of educational and training sessions highlighting software enhancements, tips and tricks, and advanced product use to help improve my performance and our organization's outcomes and efficiencies
- Networking opportunities with professional peers from our region and in similar roles across the country
- Exclusive insight from Tyler executives on current and future projects.
- Continuing Professional Education (CPE) credits, where applicable
- Our inclusion in Tyler's nationwide Connected Communities vision, which is transforming the future of government

If allowed to attend Tyler Connect, I plan to use the attached ROI worksheets to note the valuable takeaways from each training session and document the advantageous professional connections I make during the conference, including how each will support my work year-round.

Here is a complete breakdown of the expected conference costs:

**Registration**

Early Registration: \$1,099 (through March 17, 2023)

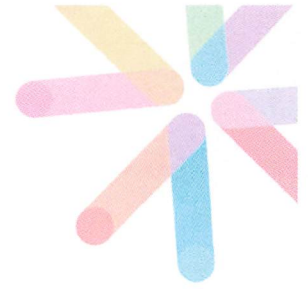
Standard Registration: \$1,349 (March 20, 2023 – May 10, 2023)

**TOTAL:**

Thank you for considering my request to attend Tyler Connect 2023. For more information, including specific class and networking information, visit [www.tylertech.com/connect](http://www.tylertech.com/connect).

Sincerely,

**insert your name here**



# Full Conference Agenda

All times listed are Central.



Sunday, May 7

**Workshops**

1:00 p.m.–5:00 p.m.

**Registration Open**

3:00 p.m.–8:00 p.m.

**Hub Open**

3:00 p.m.–8:00 p.m.

**New Attendee Programming**

5:00 p.m.–6:00 p.m.



Monday, May 8

**Registration Open**

7:30 a.m.–4:30 p.m.

**Session 1 (Opening)**

8:30 a.m.–9:30 a.m.

**Hub Open**

9:30 a.m.–4:30 p.m.

**Break**

9:30 a.m.–10:00 a.m.

**Session 2**

10:00 a.m.–11:00 a.m.

**Break**

11:00 a.m.–11:30 a.m.

**Session 3**

11:30 a.m.–12:30 p.m.

**Lunch**

12:30 p.m.–2:00 p.m.

**Session 4**

2:00 p.m.–3:00 p.m.

**Break**

3:00 p.m.–3:30 p.m.

**Session 5**

3:30 p.m.–4:30 p.m.

**Client Happy Hour**

4:30 p.m.–6:00 p.m.





Tuesday, May 9

**Registration Open**  
8:00 a.m.–4:30 p.m.

**Session 6**  
8:30 a.m.–9:30 a.m.

**Hub Open**  
9:30 a.m.–4:30 p.m.

**Break**  
9:30 a.m.–10:00 a.m.

**Session 7**  
10:00 a.m.–11:00 p.m.

**Break**  
11:00 a.m.–11:30 a.m.

**Session 8**  
11:30 a.m.–12:30 p.m.

**Lunch**  
12:30 p.m.–2:00 p.m.

**Session 9**  
2:00 p.m.–3:00 p.m.

**Break**  
3:00 p.m.–3:30 p.m.

**Session 10**  
3:30 p.m.–4:30 p.m.

**Client Appreciation Event**  
6:30 p.m.–10:30 p.m.



Wednesday, May 10

**Registration Open**  
8:00 a.m.–12:00 p.m.

**Session 11**  
8:30 a.m.–9:30 a.m.

**Break**  
9:30 a.m.–10:00 a.m.

**Session 12**  
10:00 a.m.–11:00 a.m.

**Break**  
11:00 a.m.–11:30 a.m.

**Session 13**  
11:30 a.m.–12:30 p.m.

**Note:** Boxed lunch is provided on Monday and Tuesday unless you chose to opt out when registering (dinner included at Tuesday's Client Appreciation event). No meals are provided on Sunday or Wednesday.

## Need to register?

Join us and thousands of your peers to learn all about your Tyler products and the latest industry trends. Here's an [ROI planning document](#) to help you present the benefits of attending.



TRAVEL PROCEDURES  
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

**Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.**

DATE: 01/05/2023 DEPARTMENT: I.T.

PERSON SENDING REQUEST: Eric L. Alexander

Person(s) Name Attending: 1. Maurette Morrow  
2. Brittany Smallwood  
3. Josie Westbrook  
4. Jennifer Franklin

How many rooms: 2 (Please add any special requirements)  
(Negotiated Conference Rate: \$249.00 + taxes and fees)

Hotel Name: Grand Hyatt San Antonio River Walk

Hotel Address: 600 E Market St City: San Antonio State: TX Zip: 78205

Hotel Telephone #: 210-224-1234

Function Attending: Tyler Connect 23

Date of Check in: 05/07/2023

Date of Check out: 05/10/2023